

Kankakee School District 111
Private School Referral Instructions

The IDEA requires local education agencies (LEA) to provide special education services to eligible students who are parentally placed in non-public schools. The LEA must use a proportionate share of their IDEA funds to provide special education services to nonpublic and home-schooled students with disabilities. Private schools/home-school parents will be informed of the request for assistance process at the annual Timely and Meaningful Consultation (TMC) meeting before the end of May

In order to refer a private school student for services within the district, the following procedures need to be followed:

- Complete the Request for Assistance form and submit to the Private School Coordinator. Response to request submitted to private school before 14 school days.
- Review previous problem solving interventions.
- Enter student into 901 entity. Move student to student support services tab in Skyward.
- Send request to grade appropriate service providers to agree on dates and times.
- Set up domain meeting and invite appropriate team members.
- Hold domain meeting.
- Schedule follow-up meeting to discuss results of domains and eligibility for services.
- Complete ISP if student is eligible.
- Implementation of services is the responsibility of listed service providers.