

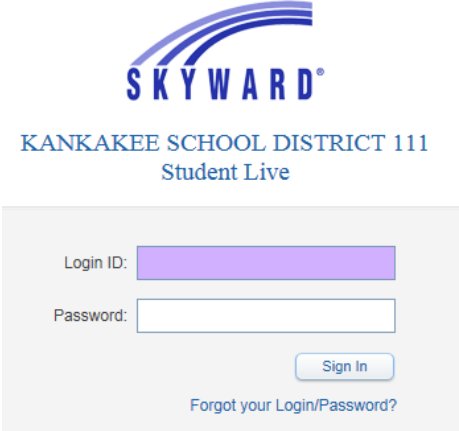
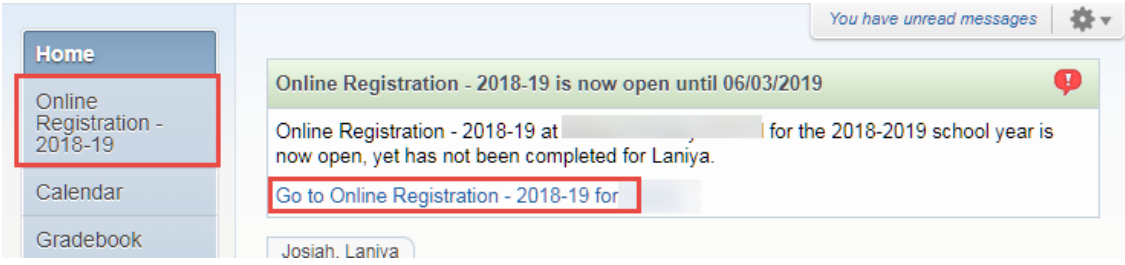


Kankakee School District 111 – Kankakee, Illinois Skyward

<p>Go to the District 111 website:</p>	<p>http://www.ksd111.org/</p>
<p>On the top right of the page, you will see six icons.</p> <p>Click on the Skyward Family Access icon:</p>	 
<p>Log into your account with your user name and password.</p>	
	
<p>When you first log in, you will see the Registration link in the center of the page. Please click on the link.</p>	

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You will then see the **District 111** message in the center of the page.

Online Registration - 2018-19

Laniya (Edison Primary School 2018-2019)

District Message

Kankakee School District 111 is pleased to offer the school community the opportunity to register for the 2018-2019 school year online using *Skyward Family Access*.

You will need to complete each of the steps located on the right side of the screen. If unable to complete the process in one sitting, please click on the **CLOSE AND FINISH LATER** button so your changes will be saved. You can then continue the registration process the next time you log in to *Family Access*.

HELP?

If you need assistance with the registration process can be found by clicking on the following link:

****PLEASE NOTE**** If you do not complete your registration online, we will assist you in person at your students school: Week of July 23-26: 8:30 a.m. until 5:00 p.m. and on the Week of July 30 - August 3: 10:30 a.m. until 7:00 p.m.

Step 1a. Verify Student Information: Student Information (Required) Undo District Message

The **Student Verification** process will ask you to verify your **Student Information**. Some of the fields you can not change and other fields that will allow you to edit the information.

Please correct all information in your students record so we have the most up-to-date information. If you have changed your home address, you may be required to bring in **Proof of Residency** to your child's school.

General Information

First: Middle:
Last: Suffix:
Birthday: Gender:
Other Name: Race:
Language:
Native Language:
 Military Connected ?
Home Phone: Ext:
Cell Ext:
 Ext:
School Email:
Birth County:
Birth State:

1. Verify Student Information

- a. Student Information**
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information

2. Photograph or Videotape of Student

3. Student Insurance

4. Student Computer Network Use Agreement

5. Custom Form

6. Asthma Form

7. Food Substitution

8. Informational Resources

9. Make a Fee Payment

10. Complete Registration: 2017-2018 School Year

You will begin the process by clicking on **Step 1a** on the right side of the page.

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<p>As you go through the steps, be sure to click the Complete Step XX button at the bottom of the screen.</p> <p>You will be taken to the next step.</p>	
<p>On the right side of the page, you will see a Green checkmark that identifies that you have completed the step.</p>	
<p>The next step is Family Information.</p>	

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The last part of Step 1e is the **Emergency Contacts** area.

Please be sure to update, change, and/or delete any of the contact information in this area.

Step 1e. Verify Student Information: Emergency Contacts Undo

(Required)

The **Student Verification** process will ask you to verify your **Student Information**. Some of the fields you can not change and other fields that will allow you to edit the information.

Please correct all information in your students record so we have the most up-to-date information. If you have changed your home address, you may be required to bring in **Proof of Residency** to your child's school.

Change Emergency Contact Order

Contact Number:

First:

Middle:

Last:

Relationship:

Comment:

Delete this Emergency Contact

Primary Phone: Ext:

Work Ext:

Cell Ext:

Pick Up:

Complete **Step 1f – Health Information**

Step 1f. Verify Student Information: Health Information Undo

(Required)

The **Student Verification** process will ask you to verify your **Student Information**. Some of the fields you can not change and other fields that will allow you to edit the information.

Please correct all information in your students record so we have the most up-to-date information. If you have changed your home address, you may be required to bring in **Proof of Residency** to your child's school.

Health Problems:

Allergy Notes:

Medication Notes:

Complete Step 1f Only
Complete Step 1f and move to Step 2

Click the button that says: **Complete Step 1 and move to Step 2.**

Kankakee School District 111 – Kankakee, Illinois Skyward

Step 2. Photograph or Videotape of Student (Required)

Please click on this link and then sign the form electronically to indicate that you have read and acknowledge the Photograph and Videotape Consent form.

[Print](#) [View Full Screen](#)



Students Using a Photograph or Videotape of a Student

Pictures of Unnamed Students

Students may occasionally appear in photographs and videotapes taken by school staff members, other authorized by the Building Principal. The school may use these pictures, without identifying the student, including the school yearbook, school newspaper, and school website. No consent or notice is needed to use pictures of unnamed students taken while they are at school or a school-related activity.

Pictures of Named Students

Many times, however, the school will want to identify a student in a school picture. School officials want to identify students who participate in a school activity or deserve special recognition.

In order for the school to publish a picture with a student identified by name, one of the student's parents must complete and sign this form. Please complete and sign this form to allow the school to publish and otherwise use photographs or videotapes of named students while he or she is enrolled in this school.

I grant consent to Kankakee School District to identify a picture of my child or ward, while he or she attends, in any school sponsored material, publication, videotape, or website for the entire time my child or ward is enrolled in Kankakee School District. I may revoke this consent at any time by notifying the Building Principal. Primary Guardian Name(electronic signature)

I do not grant consent to Kankakee School District to identify a picture of my child or ward, while he or she attends, in any school sponsored material, publication, videotape, or website for the entire time my child or ward is enrolled in Kankakee School District. I may revoke this consent at any time by notifying the Building Principal. Primary Guardian Name (electronic signature)

[Complete Step 2 Only](#)

1. Verify Student Information
 - ✓ a. Student Information
 - ✓ b. Family Address
 - ✓ c. Family Information
 - ✓ d. Emergency Information
 - ✓ e. Emergency Contacts
 - f. Health Information
- 2. Photograph or Videotape of Student**
3. Student Insurance
4. Student Computer Network Use Agreement
5. Informational Resources
6. Complete

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

Step 2 is the **Using a Photograph or Videotape of a Student**. Please read the information in this section and fill out the required information before moving to the next step.

Click the button that says: **Complete Step 2 and move to Step 3**.

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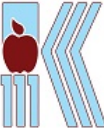
Online Registration - 2018-19

2018-2019

Step 3. Student Insurance/Field Trip Waiver (Required)

Please select the provided link and then sign the page electronically to indicate that you have read and acknowledge the **Student Insurance** form. Once you have completed this, please be sure to mark this step complete by clicking on the box on the right side of the screen.

Print



**Kankakee School District 111
Student Insurance Form
Field Trip Waiver Form**

For the **2018-2019** school year we understand the District has purchased limited student accident insurance for your son/daughter:

We are aware that the said student accident insurance plan provides limited coverage for your child. If your child is involved in an accident while participating in school-sponsored activities, including field trips, that because the coverage is limited, we the parent or legal guardian may still have financial responsibility for any and all injuries for the said child arising out of any such accident, either out of pocket or through health and hospitalization insurance, which we may have covering such injuries to our child.

My permission is also granted for medical care and treatment if the need arises on a field trip. I understand that the school district has purchased limited student accident insurance but such insurance is limited and will not cover the student's injuries. I further understand that the school district will not be held liable for any injuries which may occur while on a field trip, unless the school district is proven in a court of law to be negligent in its care, supervision, or to have willfully contributed to my child's injury.

We fully accept this responsibility.

Primary Guardian Name (electronic signature) :

Complete Step 3 Only

District Message

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
 - f. Health Information
2. Photograph/Videotape of Student
- 3. Student Insurance/Field Trip Waiver**
4. Student Computer Network Use Agreement
5. Asthma Form
6. Food Substitution Form
7. Parents Right to Know
8. 2018-19 Parent/Student Handbook
9. Fee Waiver
10. Make a Fee Payment
11. Complete Registration
12. Complete Online Registration - 2018-19

Previous Step Next Step

Close and Finish Later

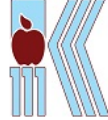
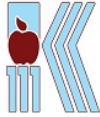
Step 3 is the **Student Insurance** section. This is not required for you to accept and is optional. Please read through the information and fill out the necessary sections.

Click the button that says: **Complete Step 3 and move to Step 4.**

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<p>Step 4 is the Student Computer Network Use Agreement area. You will need to enter your name and the date in order to acknowledge that you agree with the statement.</p> <p>Click the button that says: Complete Step 4 and move to Step 5.</p>	
<p>Step 5 is the Parent/Student Handbook. You can find this on our website and at the links provided on the registration form.</p> <p>Click the button that says: Complete Step 5 and move to Step 6.</p>	

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<p>Step 6 is the Asthma form. If your student does not have Asthma, you do not need to complete this form.</p> <p>Click the button that says: Complete Step 6 and move to Step 7.</p>	<div style="border: 1px solid #ccc; padding: 5px;"> <p>Step 6. Asthma Form (Required)</p> <p>body> Please read the information for the Student Asthma Form After you have read the form, please sign the page electronically by entering your full name and date.</p> <p style="text-align: right;">Print View Full Screen</p> <div style="text-align: center;">  <p>Kankakee School District Illinois Department of Public Health Asthma Action Plan</p> </div> <hr/> <p>1. Does your student have Asthma? (please click this box if you student does have Asthma) <input type="checkbox"/></p> <p>2. If your student does have Asthma, please have your physician complete the required form by clicking on our website and return to Main Office at your students school. Illinois Department of Public Health A</p> <p>3. Will your child require an Inhaler during the school year? (please click this box if yes) <input type="checkbox"/></p> <p>4. Will your child require any Nebulizer treatments during the school year? (please click this box if yes) <input type="checkbox"/></p> </div>
<p>Step 7 is the Food Substitution form. If your student does not required food substitutes, you do not need to fill this out.</p> <p>Click the button that says: Complete Step 7 and move to Step 8.</p>	<div style="border: 1px solid #ccc; padding: 5px;"> <p>Step 7. Food Substitution (Required)</p> <p>body> If your student requires special dietary needs, a medical statement may be required. Please print and have your physician fill out the Physician Statement for Food Substitution After you have taken the form to your physician, please return the form to the Main Office of your students school.</p> <p style="text-align: right;">Print View Full Screen</p> <div style="text-align: center;">  <p>Kankakee School District Physician Statement for Food Substitution</p> </div> <p>If your student requires food substitutions, please click this box: <input type="checkbox"/></p> <p>If you clicked the box above, please print the following form and have your physician complete the information. This f Office in your students building.</p> <p>Physician Statement for Fodd Substitution</p> </div>

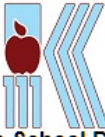
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Step 8 is the Informational Resources page. Please click on the English or Spanish version to see the letter from Dr. Walters. Once you have read the letter, please enter your name and date in the fields provided.

Step 8. Informational Resources (Required)

Please click on the following link for the *Parents Right-to-Know*. You can select the English or Spanish version. After you have read the policy, please click on the box to acknowledge that you have read the letter.

[Print](#) [View Full Screen](#)



**Kankakee School District 111
Parents Right-to-Know**

The links below provide relevant information for the school community. Please select the English or Spanish Parents Right-to-Know letter. After you have viewed the letter, please type in your name and date in the fields provided.

[English Version](#) [Spanish Version](#)

Click the button that says: **Complete Step 8 and move to Step 9.**

Step 9 is the **Fee Payment** area. If you are not able to make a fee payment, close this window and complete **Step 9 and move to Step 10 (See below)**

Step 9. Make a Fee Payment (Required)

Please click on the link titled **Make a Fee Payment** and follow the steps to pay your 2017-18 registration fees. If you have fees from previous years, they will also be displayed. If you are unable to pay your fees at this time, please close the screen and then complete the registration process. NOTE: You will need to click **Make a Fee Payment** button in order to unlock the next step buttons.

[Make a Fee Payment](#)

[Complete Step 9 Only](#) [Complete Step 9 and move to Step 10](#)

[Make a Fee Payment](#)

[Complete Step 9 Only](#)

[Complete Step 9 and move to Step 10](#)

**Kankakee School District 111 – Kankakee, Illinois
Skyward**

Online Registration - 2018-19

Print

2018-2019

Step 12. Complete Online Registration - 2018-19 (Required)

By completing Online Registration - 2018-19, you are confirming that the Steps below have been finished.
Are you sure you want to complete Online Registration - 2018-19 for [] ?

Review Online Registration - 2018-19 Steps

Step 1)	Verify Student Information	not completed
<i>No Requested Changes exist for Step 1.</i>		
Step 2)	Photograph/Videotape of Student	not completed
Step 3)	Student Insurance/Field Trip Waiver	not completed
<i>A required field has not been filled in and saved.</i>		
Step 4)	Student Computer Network Use Agreement	not completed
<i>A required field has not been filled in and saved.</i>		
Step 5)	Asthma Form	not completed
Step 6)	Food Substitution Form	not completed
Step 7)	Parents Right to Know	not completed
<i>A required field has not been filled in and saved.</i>		
Step 8)	2018-19 Parent/Student Handbook	not completed
<i>A required field has not been filled in and saved.</i>		
Step 9)	Fee Waiver	not completed
Step 10)	Make a Fee Payment	not completed
Step 11)	Complete Registration	not completed

Guardian Name: [] Guardian Address: []

**Submit Online Registration -
2018-19**

You will see a screen that shows that you have completed each of the steps.

Click the button that says: **Submit Registration for the 2017-2018 School Year**

Congratulations! You are done. Thank you for completing this process.