

KSD #111 Threat Assessment Procedures

STEP 1- IDENTIFY/INVESTIGATE THE THREAT

- Begin Intake Form- Determine initial case priority level and triage recommendation
- Obtain a detailed account of the threat
- Interviews- threat maker, victim, witnesses, where appropriate
- Consider the circumstance in which the threat was made and the student's intentions.

Is there communication of intent to harm someone or behavior suggesting intent to harm?

Forms:

- Intake Form
- Interview forms- Witness, Staff/Teacher, Parent, Subject
- Digital Documentation
- Records Check

STEP 2- ASSESS PRIORITY/LEVEL OF CONCERN

Consider collected information

- Priority 1 Critical/Imminent
- Priority 2 High
- Priority 3 Moderate
- Priority 4 Low

Forms:

- Investigative Questions
- Investigative Questions Part 2
- Case Priority Level

STEP 3- DEVELOP/IMPLEMENT/MONITOR CASE MANAGEMENT PLAN

Forms:

- Case Management Plan
- Case Update