

Instruction

Field Trips

Field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District's educational objectives.

All field trips must have the Superintendent or designee's prior approval, except that field trips beyond a 200-mile radius of the school or extending overnight must have the prior approval of the School Board. The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip; and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees*. All non-participating students shall be provided an alternative experience. For extracurricular field trips, students are responsible for all fees, including those identified above. Fee waivers may not be available for extracurricular field trips. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

A student may not participate in an extracurricular field trip if the student's parent(s)/guardian(s) owe fees to the school on behalf of the student. Fees must be paid within 24 hours of the event. No student shall be excluded from any curricular field trip, however, because of his or her parent(s)/guardian(s) failure to pay school fees.

LEGAL REF.: 105 ILCS 5/29-3.1.

CROSS REF.: 4:140 (Waiver of Student Fees),—6:10 (Educational Philosophy and Objectives), 7:270 (Administering Medicines to Students)

Adopted: November 14, 1994

Last Amended: August 27, 2018

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