

COVID-19 Protocol

Symptom Screening at School

To prevent the spread of COVID-19, the District will be conducting symptom screening for all District staff members, students, and visitors who are present in school buildings.

Upon arrival at the school building, designated staff members shall facilitate the taking of the individual temperature using a non-contact, infrared thermometer. To avoid individuals who are symptomatic a screening will be conducted upon arrival to the buildings. The Principal will identify the designated entry location for employees and students and may stagger entry times to avoid people congregating in large numbers and maintain employees' and students' private medical information. Any individual waiting to be screened shall maintain 6 feet of distance from others entering the building.

The screening shall be conducted as follows. The screener will

1. Take the individual's temperature as outlined below.
2. Make a visual inspection of the individual for signs of illness, which could include flushed cheeks, rapid breathing, difficulty breathing, or fatigue.
3. Ask the individual if they have had any symptoms on the screening list in the last 24 hours.
4. Ask the individual if, in the last 14 days, they have had close contact (within 6 feet for at least 15 minutes) with a person known to be infected with COVID-19.
5. Document the screening results electronically or on a paper form.

In order to maintain the protection of the individuals undergoing and conducting the screening, temperature checks will be conducted as follow:

By a screener who will be in PPE, including a face mask, eye protection (goggles or a face shield that fully covers the front and sides of the face), and gloves, using a non-contact, infrared thermometer. The screener shall wash or sanitize hands and then put on the PPE prior to beginning screenings. The screener shall clean the thermometer with an alcohol wipe between uses. If the screener unintentionally touches the individual being screened, the screener will wash their hands and put on clean gloves before screening the next individual.

If an individual's temperature is less than 100.4, they do not exhibit or identify any relevant symptoms, and they have not had close contact with an infected individual, then the individual will be admitted to the school.

If an individual's temperature is 100.4 or higher, they exhibit or identify relevant symptoms, or they have had close contact with an infected individual, then:

1. if an employee or visitor, they will be sent home and advised to contact their doctor.
2. if a student, they will be sent home with a parent/guardian if present or remain in the quarantine room while the student's parent/guardian is contacted to pick the student up. The parent/guardian will be advised to contact their doctor.

To facilitate this screening, parents/guardians who are present at school for drop off will be asked to remain on school grounds until the student completes the check and is admitted into the building. If the parent/guardian is unable to remain at the school or is not present at the school and the student is exhibiting symptoms, the student shall be placed in the quarantine room until the parent/guardian can pick up the student.

Students on Buses

Parents must conduct symptom and temperature checks before the student goes to the bus stop using the electronic reporting tool provided by the District. Additional transportation protocols are as follows:

Visitors

Visitors will be limited. Visitors with essential business in the building will be screened in the same manner as employees. All visitors must contact the building office upon arrival so that a screener can meet the visitor at the entrance and conduct the screening.

Symptom Screening List

Please identify whether you have any of the following symptoms. Please focus on new or unexpected symptoms (e.g. a chronic cough would not be a positive screen).

- o Fever or feeling feverish (chills, sweating)
- o New cough
- o Shortness of breath or difficulty breathing
- o Sore throat
- o Muscle aches or body aches
- o Vomiting or diarrhea
- o New loss of taste or smell
- o Chills
- o Fatigue
- o New or unusual headaches
- o Congestion or runny nose

Adopted July 27, 2020