

COVID-19 Protocol

Symptom Screening at School

To prevent the spread of COVID-19, District 111 will be conducting symptom screening for all District staff members, students, and visitors who are present in school buildings.

Upon arrival at the school building, designated staff members shall facilitate the taking of an individual's temperature using a no-contact, infrared thermometer. To avoid individuals who are symptomatic a screening will be conducted upon arrival to the buildings. The principal of each school building will designate a building entry for employees and for students. Staggered entry times may be utilized to avoid congregation of people and to maintain the confidentiality of employees' and students' private medical information. Any individual waiting to be screened shall maintain 6 feet of distance from others entering the building.

Temperature screening

To maintain the protection of the individuals undergoing and conducting the screening, temperature checks will be conducted as follows:

By a screener wearing personal protective equipment (PPE), including a face mask, eye protection (goggles or a face shield that fully covers the front and sides of the face), and gloves, using a no-contact, infrared thermometer. The screener shall wash or sanitize their hands and then put on the PPE prior to beginning screenings. The screener shall clean the thermometer with an alcohol wipe between uses. If the screener unintentionally touches the individual being screened, the screener will wash their hands and put on clean gloves before screening the next individual.

Symptom screening

The following steps will be taken by the symptom screener, for every staff member, student, and visitor entering a District school building:

1. Take the individual's temperature with infrared thermometer.
2. Make a visual inspection of the individual for signs of illness, which could include flushed cheeks, rapid breathing, difficulty breathing, or fatigue.
3. Ask the individual if they have experienced new onset of any symptoms on the symptom checklist (below) in the last 24 hours.
4. Ask the individual if, in the last 14 days, they have had close contact (within 6 feet for at least 15 minutes over a 24-hour period) with a person known to be infected with COVID-19.
5. Document the screening results electronically or on a paper form.

If an individual (i) has a temperature less than 100.4 degrees, (ii) has not experienced nor exhibited/is exhibiting any symptoms on the symptom checklist, and (iii) has not had close contact with an infected individual, the individual will be admitted to the school building.

If an individual (i) has a temperature at or higher than 100.4 degrees, (ii) has experienced or exhibited/is exhibiting symptoms on the symptom checklist, or (iii) has had close contact with an infected individual, then:

- i. **if an employee or visitor**, they will be sent home and advised to contact their doctor.
- ii. **if a student**, they will be sent home with a parent/guardian if present or remain in the quarantine room while the student's parent/guardian is contacted to pick up the student. The parent/guardian will be advised to contact their doctor.

To facilitate this screening, parents/guardians who are present at school for drop-off will be asked to remain on school grounds until the student completes the symptom screen and is admitted into the building. If the parent/guardian is unable to remain at the school or is not present at the school and the student is exhibiting symptoms, the student shall be placed in the quarantine room until the parent/guardian can pick up the student.

Students on Buses

Parents must conduct temperature checks and confirm their student is asymptomatic, on a daily basis before the student goes to the bus stop, using the electronic reporting tool provided by the District (Crisis Go App).

Visitors

Visitors will be limited. Visitors with essential business in school buildings will be screened for symptoms in the same manner as employees. All visitors must contact the building office upon arrival so that a symptom screener can meet the visitor at the entrance to conduct the screening.

Symptom Checklist

- Fever of at least 100.4 degrees
- New cough
- Shortness of breath or difficulty breathing
- Fatigue from unknown cause
- Muscle aches or body aches
- New onset of moderate to severe headache
- Sore throat
- New loss of taste or smell
- Vomiting or diarrhea

Adopted: July 27, 2020

Amended: October 13, 2021